

Kinning Park Complex is seeking a new Treasurer for its Board of Trustees

We are seeking to replace our outgoing Treasurer with a dedicated, skilled and experienced individual for an unpaid role on our Board of Trustees at Kinning Park Complex (KPC).

About the Kinning Park Complex

KPC is a community-owned, RIAS award-winning space in the Southside of Glasgow with a rich history of community building, education and activism.

Our Purpose is to promote community, citizenship, creativity and wellbeing in the local area.

Our Mission is to develop assets and services that are community-owned and led.

Our Vision is a place where our communities work together to ensure that wellbeing is prioritised in a world that is sustainable and just.

Our flexible spaces for private events or community activity are available to hire. We have office space and studios which are used by tenants. We also work in partnership to offer a diverse programme of free and low-cost events, classes and activities for all ages including a regular Community Meal.

About the Board of Trustees

KPC is a Scottish Charitable Incorporated Organisation (SCIO), which is a unique legal structure purpose built for Scotland's third sector and its board members are the charity trustees with responsibility for governing the organisation. Our board members should reside in the G51 or G41 postcode areas however exceptions can be made to fill skills gaps as outlined below. The KPC board is responsible for the effective governance of the organisation. As a board, we work hard to:

- be objective and impartial

- work collaboratively as part of a team
- offer constructive challenge
- communicate well with a wide range of people
- be willing to learn new skills
- act in the best interests of the charity at all times

Commitment:

Regular board meetings are held bi-monthly and in person in KPC. We also hold regular board drop-ins for our membership (though attendance at each one is not mandatory). Occasionally the board is required to meet virtually and perform other ad-hoc tasks between scheduled meetings.

What we are looking for in a treasurer

- Proven experience in financial management, accounting, or a similar role.
- Strong knowledge of financial regulations and best practices.
- Excellent analytical skills and attention to detail.
- Strong communication skills and the ability to present financial information clearly.
- A commitment to our mission and values.

Key responsibilities

- Oversee the preparation of the annual budget and annual financial statements to the board
- Ensure compliance with relevant financial regulations and guidelines.
- Liaise with external auditors and manage the annual audit process.
- Provide financial advice to the board and support strategic planning.
- Monitor cash flow and manage financial risks.
- Present the latest financial position at board meetings (balance sheet, cash flow, fundraising performance etc)
- Liaise with relevant staff and trustees to ensure that effective financial procedures and controls are in place

KPC would like to talk more to you about joining our board if you share our values of:

- **Self-Determination:** We create space for people to determine their own priorities;
- **Empowerment:** We create opportunities for people to develop the confidence and capacity to take action on the issues that affect them;
- **Participation:** We make decisions with people not for them;
- **Collaboration:** We work with others because it achieves more than working in isolation;
- **Solidarity:** We recognise the problems of one of us impact on all of us;
- **Responsibility:** We are proactive on the issues we care about;
- **Understanding:** We build dialogue through respect, transparency and patience;
- **Inclusivity:** We value diversity of interest and experience, create space for all and seek to challenge discriminatory practice.

Kinning Park Complex is committed to the promotion of an inclusive and diverse working environment and we therefore encourage expressions of interest from all suitably-qualified individuals, irrespective of age, gender, transgender status, disability, sexual orientation, marital, parental status or caring responsibilities, ethnic or racial origin, or class background. We are particularly interested in working with individuals from identity groups historically underrepresented on boards including people who have lived experience of poverty.

How to apply

Please consider the skills and experiences you could bring to the board. You may have developed these skills through working for a small or large organisation, through working for yourself, through volunteering or life experience. You don't need to have prior experience on a board and we will provide a full induction and help you understand the role and responsibilities of being a charity trustee.

If you would like to apply, we are inviting expressions of interest by email. You are also welcome to organise an informal chat with the outgoing treasurer, Margaret Gibb

Kinning Park Complex is seeking a new Treasurer



(contactable via the board@ email below). Please let us know if you want anything to help you through the process and we will endeavour to accommodate this.

By email - board@kinningparkcomplex.org

By post –Kinning Park Complex, 43 Cornwall St, G41 1AB

Your expression of interest should outline (max. 500 words):

- Your interest in KPC
- What attracted you to being a trustee with KPC
- What skills or personal attributes you feel you can bring to the role of treasurer
- If you are currently a member of KPC and/or live in G51 or G41 postcode area